It is expected that a Quorum of the Personnel Committee, Administration Committee, and Common Council will be attending this meeting: (although it is not expected that any official action of any of those bodies will be taken)

CITY OF MENASHA Board of Public Works First Floor Conference Room 100 Main Street, Menasha August 2, 2021 6:45 PM or immediately following the Administration Committee Meeting AGENDA

- A. CALL TO ORDER
- B. ROLL CALL
- C. MINUTES TO APPROVE
 1. Special Board of Public Works & Board of Public Works, 7/19/21
- D. DISCUSSION / ACTION ITEMS
 - Street Use Application Community First Fox Cities Marathon; Sunday, September 19, 2021; 7:00am-2:00pm (Community First Credit Union)
- E. ADJOURNMENT

"Menasha is committed to its diverse population. Our Non-English speaking population and those with disabilities are invited to contact the Menasha City Clerk at 967-3603 24-hours in advance of the meeting for the City to arrange special accommodations."

CITY OF MENASHA SPECIAL BOARD OF PUBLIC WORKS 100 MAIN STREET JULY 19, 2021 MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Langdon at 5:55 p.m.

B. ROLL CALL

Present: Ald. Ropella, Nichols, Taylor, Sevenich, Langdon, Schmidt, Tom Grade, Ted Grade

Also Present: DPC Hanchek, FC Kloehn, CDD Schroeder, DPW Jungwirth, DDMO Brown, DDE Gordon, FD Sassman, PHD Hutter, PRD Sackett, CA/HRD Captain, Mayor Merkes, Clerk Krautkramer

C. DISCUSSION / ACTION ITEMS

 Change Order – IEI General Contractors; Contract Unit No. 2021-05; Public Protection Facility Shower Rooms Remodel (PD/FD); ADD (\$9,985.00) (Change Order No. 2)

Staff provided an overview of the Change Order – IEI General Contractors; Contract Unit No. 2021-05; Public Protection Facility Shower Rooms Remodel (PD/FD); ADD (\$9,985.00) (Change Order No. 2).

Moved by Ald. Langdon seconded by Ald. Taylor to recommend to Common Council approval of Change Order – IEI General Contractors; Contract Unit No. 2021-05; Public Protection Facility Shower Rooms Remodel (PD/FD); ADD (\$9,985.00) (Change Order No. 2).

Motion carried on roll call 8-0.

General discussion ensued on ADA compliance requirements, costs, and facility additions.

D. ADJOURNMENT

Moved by Ald. Sevenich seconded by Ald. Ted Grade to adjourn at 6:04 p.m. Motion carried on voice vote.

Haley Krautkramer City Clerk

CITY OF MENASHA BOARD OF PUBLIC WORKS 100 MAIN STREET JULY 19, 2021 MINUTES

A. CALL TO ORDER

Meeting called to order by Chairman Langdon at 7:37 p.m.

B. ROLL CALL

PRESENT: Ald. Ropella, Nichols, Taylor, Sevenich, Langdon, Schmidt, Tom Grade, Ted Grade

ALSO PRESENT: DPC Hanchek, FC Kloehn, CDD Schroeder, DPW Jungwirth, DDMO Brown, DDE Gordon, FD Sassman, PHD Hutter, PRD Sackett, CA/HRD Captain, Mayor Merkes, Clerk Krautkramer

C. MINUTES TO APPROVE

1. Board of Public Works, 7/6/21 Moved by Ald. Taylor seconded by Ald. Tom Grade to approve the minutes. Motion carried on voice vote.

D. DISCUSSION / ACTION ITEMS

1. Public Works Departmental Updates Staff provided an update on Public Works Department current and upcoming street, operational, sanitary, and stormwater projects. Discussion only.

General discussion ensued on light pole protections, Midway Road crossing concrete work, and parks designs.

2. O-4-21 An Ordinance Amending Title 10, Article B, Section 10-1-15 of the Code of Ordinances; Fourth Street and Appleton Street

Moved by Ald. Ropella seconded by Ald. Nichols to recommend to Common Council approval of O-4-21 An Ordinance Amending Title 10, Article B, Section 10-1-15 of the Code of Ordinances; Fourth Street and Appleton Street. Motion carried on voice vote.

General discussion ensued on Police Department traffic data, stop sign placement, speeding issues, and street dimensions.

Moved by Ald. Taylor seconded by Ald. Sevenich to amend the original motion to add a stop sign on Fourth Street and leave the existing stop signs on Appleton Street. Motion carried on roll call 6-2.

Ald. Nichols & Ropella voted no.

The original motion as amended. Motion carried on roll call 6-2. Ald. Nichols & Ropella voted no. 3. O-6-21 An Ordinance Amending Title 10 Article B, Section 10-1-15 of the Code of Ordinances, Chrystella Drive and Community Way

Moved by Ald. Ropella seconded by Ald. Ted Grade to recommend to Common Council approval of O-6-21 An Ordinance Amending Title 10 Article B, Section 10-1-15 of the Code of Ordinances, Chrystella Drive and Community Way. Motion carried on roll call 8-0.

Ald. Nichols stated a Point of Order to keep other conversation in the room to a minimum. Mayor Merkes ruled in favor.

Staff provided an overview of O-6-21 An Ordinance Amending Title 10 Article B, Section 10-1-15 of the Code of Ordinances, Chrystella Drive and Community Way.

4. Payment – Northeast Asphalt, Inc.; Contract Unit No. 2021-10; Street Construction and Rehabilitation; \$87,023.51 (Payment No. 1)

Moved by Ald. Taylor seconded by Ald. to recommend to Common Council for approval of the Payment to Northeast Asphalt, Inc.; Contract Unit No. 2021-10; Street Construction and Rehabilitation; \$87,023.51 (Payment No. 1) Motion carried on roll call 8-0.

5. Street Use Application – Race the Lake; Saturday, August 22, 2021; 7:00am-9:00am (DuTriRun Foundation)

Moved by Ald. Taylor seconded by Ald. Tom Grade to recommend to the Common Council approval of the Street Use Application for Race the Lake; Saturday, August 22, 2021; 7:00am-9:00am (DuTriRun Foundation). Motion carried on roll call 8-0.

E. ADJOURNMENT

Moved by Ald. Taylor seconded by Ald. Ted Grade to adjourn at 8:33 p.m. Motion carried on voice vote.

Haley Krautkramer City Clerk



City of Menasha • Department of Public Works

enasha	Date of Event: Sept. 19, 2021
Allone	Start Time:7 a.m.
	End Time: 2 p.m.
Street Use Application	Number of Units (Parades):
Name of Event: Community First Fox Cities Marathon	
Sponsoring Organization: Community First Fox Cities Marathon	
Organization Address: 2626 S. Oneida St. Appleton, WI 54915	
Responsible Person: Tara Perre, race director	
Email Address: tara.perre@communityfirstcu.org Ph	one Number: 920-585-0557
Street Route/Description of Use (please attach map): Start: UW Oshkosh Fox Cities Campus, Menasha. Continues into Ki	mberly, Appleton before returning to Menasha.
Finish: Riverside Park in Neenah. See detailed maps included.	
Liability Insurance has been secured in the amount of \$\$2,000,000 as an additional insured on the Certificate of Liability Insurance AND on the Endorseme	with the City of Menasha named ent. This is primary insurance.
Name of Insurance Company: Secura	Policy Number: CP3195781

Name of Insura Tara Perre 3/23/21 Applicant's Signature: Date:

Permit Fee: A Street Use Application Fee of \$25 plus a \$25 Special Event Administrative Fee (if applicable) must be submitted with the application at least 60 days prior to your event. Please make checks payable to City of Menasha.

Note to events planning to use City Parks and/or greenspace: Any multi-day event or event which plans to sell beer and/or wine to the public must also appear before the Parks and Recreation Board.

To Be Complete	ed By City Staff (Revised F	ebruary, 2019)	
Scheduled Board of Public Works Review Date:	82/2021		
	Approved	Denied	
Scheduled Parks & Recreation Board Review Date:			
Not Required	Approved	Denied	
Scheduled Common Council Review Date:	8 16 2021		
	Approved	Denied	
Approval: Police Dept. H · Fire Dept. H Pu	blic Works Dept. 候	City Attorney	

100 Main Street, Suite 200 • Menasha, Wisconsin 54952-3190 • Phone (920) 967-3610 • Fax (920) 967-5272 www.cityofmenasha-wi.gov



CERTIFICATE OF LIABILITY INSURANCE

ANELSON DATE (MM/DD/YYYY) 7/27/2021

FOXCITI-01

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.											
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).											
	PRODUCER CONTACT Andy Nelson										
Pa	aroubek Insurance Agency Inc.				PHONE (A/C, No, Ext): (920) 347-9333 FAX (A/C, No):						
	00 Destiny Drive e Pere, WI 54115				E-MAIL ADDRESS: anelson@paroubekinsurance.com						
											NAIC #
					INSURER A : Secura Insurance Companies						22543
IN	ISURED				INSURER B :						
	Fox Cities Marathon Inc				INSURER C :						
	PO Box 1487				INSURE						
	Appleton, WI 54912				INSURE						
					INSURE						
C	OVERAGES CERT	TIFIC		ENUMBER:				REVISION NUMB	ER:		
	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.										
LT		INSD	WVD	POLICY NUMBER		(MM/DD/YYYY)	(MM/DD/YYYY)		LIMITS		1,000,000
_				000405504		0///000/		EACH OCCURRENCE		\$	300,000
		Х		CP3195781		2/1/2021	2/1/2022	DAMAGE TO RENTED PREMISES (Ea occurrer	nce)	\$	300,000
								MED EXP (Any one pers		\$	1,000,000
								PERSONAL & ADV INJU		\$	2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGAT		\$	2,000,000
	X POLICY PRO- JECT LOC							PRODUCTS - COMP/OF	PAGG	\$	2,000,000
	OTHER:							COMBINED SINGLE LIN	ЛІТ	\$	1,000,000
1				4 0 4 0 5 7 0 0		01410004	0/4/0000	(Ea accident)		\$	1,000,000
	ANY AUTO			A3195782		2/1/2021	2/1/2022	BODILY INJURY (Per pe		\$	
	OWNED AUTOS ONLY HIRED							BODILY INJURY (Per ac		\$	
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)		\$	
A										\$	1,000,000
				CU3218934		2/1/2021	2/1/2022	EACH OCCURRENCE		\$	1,000,000
	EXCESS LIAB CLAIMS-MADE			000210004		2/ 1/2021		AGGREGATE		\$	1,000,000
	DED X RETENTION \$ 0							PER	OTH-	\$	
	AND EMPLOYERS' LIABILITY							STATUTE	ER		
	ANY PROPRIETOR/PARTNER/EXECUTIVE	N / A						E.L. EACH ACCIDENT		\$	
	(Mandatory in NH)							E.L. DISEASE - EA EMP			
_	DÉSCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY	LIMIT	\$	
1											
	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Community First Fox Cities Marathon Presented by Miron Construction - September 17-19, 2021 Certificate Holder is listed as an Additional Insured on the General Liability per the attached form CG 2026(07/04)										
С	ERTIFICATE HOLDER				CANC	ELLATION					
City of Menasha 100 Main Street Suite 200 Menasha, WI 54952			SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.								
					AUTHORIZED REPRESENTATIVE						

ACORD 25 (2016/03)

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

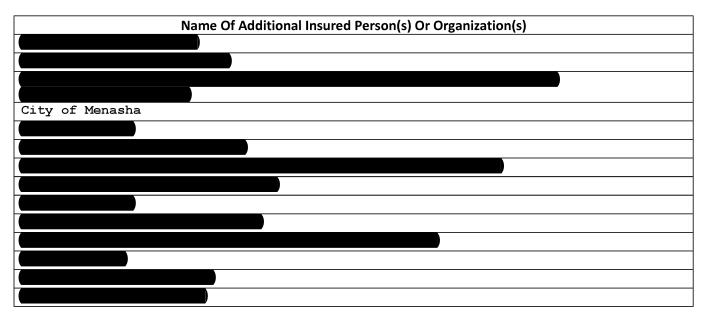
A. In the performance of your ongoing operations; or

B. In connection with your premises owned by or rented to you.

SUPPLEMENTAL FORM DECLARATION FOR CG2026 0704

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

SCHEDULE





Notification of Request to Close a City Street

Aug. 3, 2021

Dear Resident,

Our organization has applied for permission to temporarily close a city street for a special event. The information regarding the proposed street closure is listed below.

The City of Menasha requires us to notify you, as a resident/business on this street.

If you wish to comment on the proposed street closure, please attend to Common Council meeting listed below or contact your alderman.

Meeting: Common Council MeetingPlace: First Floor Conference Room, 100 Main Street, Menasha, WI 54952Date: Monday, Aug. 16, 2021 at 6:00pm

Proposed Street Closure:

Streets: Please See Maps

Dates: Sunday, September 19, 2021

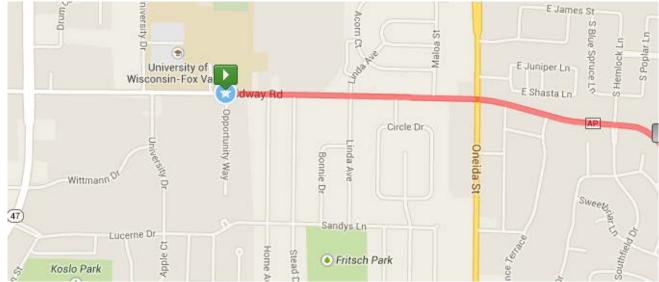
Times: Various times from 7:00am-2:00pm. Times are approximate.

Name of Event: Community First Fox Cities Marathon presented by Miron Construction

Sponsor Name: Community First Fox Cities Marathon

Sponsor Contact Information: (877) 230-7223, info@foxcitiesmarathon.org

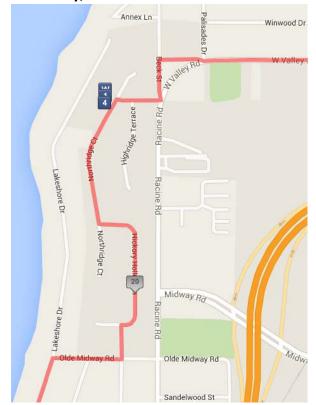
Midway Road 6:00AM-7:30AM



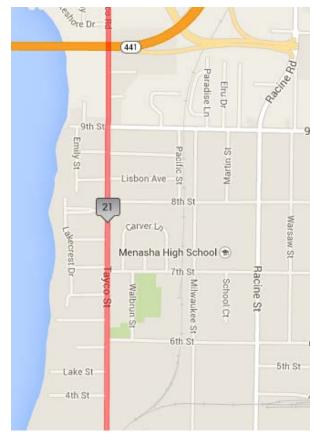
Valley Road Area: 7:15AM-1:00PM



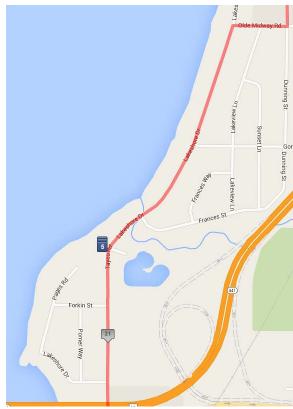
Beck Street, Northridge Ct, Hickory Hollow Ln, Olde Midway, Lakeshore Dr.: 7:20AM – 1:10PM



Tayco Street: 7:30AM – 1:30PM



Lakeshore Dr., Tayco Street: 7:25AM – 1:20PM



Tayco Street, Broad Street: 7:35AM – 1:40PM

